

Automation Planning Workshop

How to benefit from RPAs?

(APW)
(4 hours)

AFTER THE WORKSHOP YOU WILL

- ❖ Understand what a SW robot is and is capable of.
- ❖ Understand the place of a SW robot in a solution.
- ❖ Understand how to save 30-80% of the administrative tasks in your organization.
- ❖ Understand that there will be no impact on current systems.
- ❖ Understand that payback time is normally very short, only a few months.
- ❖ Have a long list of processes to be automated within your own organization.
- ❖ Have identified your first processes (pilots) to be automated

TARGET GROUP

- ❖ Process engineers – Process owners
- ❖ Operational development
- ❖ People using and working with different administrative processes in typically HR, finance and operations
- ❖ Management teams
- ❖ Business teams

WORKSHOP METHOD

- ❖ Course format for the first 2 hours
- ❖ Then an inspirational workshop with brainstorming and prioritization.
- ❖ Delivery of a report with the course material and the workshop conclusions.

Today's business environment requires more efficient organizations in order to cope with increasing competition.

In this customized 4-hour workshop you will learn more about how automation can help you to become more efficient.

During the first 2 hours you will learn about what a software robot is and how it can save time and money in your organization.

During the second 2 hours we will together identify processes and possible pilots, which could be automated.

SUBJECTS - CONTENT

- ❖ Workshop Introduction
- ❖ Introduction to RPA – Robotic Process Automation
 - What is RPA?
 - How does it work?
 - Why and where apply RPAs?
 - What can a robot do?
 - What processes can be automated?
- ❖ Available platforms and tools
- ❖ Benefits
- ❖ Case studies
- ❖ RPAs in action
- ❖ How to develop an RPA solution
- ❖ Change Management
- ❖ Workshop to identify possible processes to automate and pilots
- ❖ Conclusions and Action plan

PREREQUISITES

- ❖ It is recommended to join the workshop with an open mind and willingness to change.

OPTIONAL

- ❖ Possible next steps after the workshop could be piloting an automation of a chosen process.